

**DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL  
held at TREBULLETT METHODIST CHURCH HALL on  
TUESDAY 14 SEPTEMBER 2021 at 7:30PM.**

**Present:** Cllrs: Neil Burden, Peter J Cairns, Val Hill (Chairperson), Godfrey Holter, Ian Nash, Steve Simmons, Tom Unwin

**In attendance:** Sam Inman (Clerk): 5 members of the public

Apologies for absence: Cllrs: Julie Dinnis, Cllr Adrian Parsons (CC)

**(21.107) Declarations of Interest.** None.

**(21.108) Representations from the Public.**

A resident was in attendance as a Councillor had notified them that an issue had been raised regarding the positioning of plant pots outside of their property. It had been brought to the attention of the Parish Council that the pots were situated on an area that formed part of the highway. The resident explained that they had been informed when they purchased the property that the land formed part of their boundary and as such had maintained the area for the past 6 years. The pots had been placed there as the homeowner had experienced difficulty pulling out of their drive due to motorists parking close to the entrance of their property. The resident also stated that it was not true that there was not enough room for two cars to pass due to the positioning of the pots. The resident was aware there was an option of a lease which would enable the pots to remain in situ and for them to continue to maintain the area.

A resident was in attendance to raise the issue of motorists and couriers speeding in the parish. They explained that much of the parish was made up of narrow single track country roads - many of these lanes made narrower still by hedgerows. The resident gave examples of issues they had experienced whilst out walking their dog and explained they also had concerns over the safety of children on the lanes. The resident urged walkers to wear 'high vis' jackets over the coming winter months. In addition, they commented on the A388 stating it was a dangerous road in need of its speed limit being reduced. They spoke about difficulty with visibility when approaching the A388 and specified the junction from Little Comfort. The resident also wanted to thank the Parish Council for its donation towards the recent community picnic. The event had been successful with 100 people in attendance. The Chair thanked the resident for helping to arrange the event.

A resident was in attendance to raise the issue of speeding within the parish. They considered that lowering the speed limit was more important at this time, than the proposed pedestrian crossing at Treburley. They did not consider that the community should be dictated to in terms of how the funds secured for road safety were spent. In addition, they stated that the crossing had been planned before the location at Treburley had been viewed in person.

**(21.109) Cornwall Councillor's Report.** Cllr Parsons sent his apologies. In his absence the clerk read out his report which included: news of the temporary closure of Launceston MIU until October 1<sup>st</sup>; lack of communication and engagement with Launceston MIU's staff and the residents; the Royal Cornwall Hospitals Trust, confirmation of £400,000 investment into infrastructure and equipment at Launceston Hospital (the money would fund a new x-ray machine and building works to enable the installation of the new machine); ongoing issues at Lewannick Doctors Surger. Since March 2020, the surgery had only been open twice a week for short periods to allow prescriptions to be collected

with no other services being offered; a meeting with residents to have a look at the ongoing situation with the Longstones at Greystone Quarry.

In addition, Cllr Parsons commented on continued issues regarding the proposed pedestrian crossing at Treburley. Cllr Parsons had hoped Cornwall Council would have been more receptive to residents' concerns. Cllr Parsons wrote that he hoped that if Lezant Parish Council decided to support the crossing, that 'off the back' of its implementation other improvements, such as the need to lower the speed limit through the village were pushed for.

**(21.110) Confirmation of the Minutes.** The minutes of the meeting held on 13 July 2021 were approved by all present and were signed by the Chairperson.

**(21.111) Councillor Vacancies – to co-opt.** Two residents were in attendance wishing to be co-opted. Each candidate addressed the Council to speak about why they were interested in becoming a Councillor at Lezant. As there was only one vacancy the decision was made via a ballot.

**Co-option of a Councillor. It was resolved that Mr Tim Minson be elected as Councillor.** Cllr Minson duly signed the Declaration of Acceptance of Office.

**(21.112) Matters arising from the Previous Meeting:**

- **Playground Maintenance – to discuss & agree maintenance issues.**
  - **Maintenance work:** It was confirmed that CORMAC had completed the planned maintenance work at Jubilee Field and Trebullett. Cllr Cairns asked what costs had been incurred at Trebullett as upon inspection it only looked like a small number of securing bolts had been added to the balance beam. The clerk stated that costs were in the region of £400. Cllr Cairns suggested an itemised bill was requested listing out the work completed, labour and parts. Cllr Cairns also noted that there were issues with one of the football nets and the small gate needed to be lubricated. Clerk
  - **to report on removal of play tower.** It was confirmed that the play tower at Jubilee Field had been dismantled and removed. Lezant Parish Council paid for additional insurance (£51) to cover the process and had arranged for the ground to be made safe after removal (costs to be confirmed).
  - **to note £200 donation towards new play equipment.** The resident who removed the play tower donated £200 towards new play equipment.
  - **to consider new play equipment at Jubilee Field.** The clerk confirmed she had written to the Quarry and Abattoir to ask for possible donations and would continue to look into grants. Clerk
  - **Annual safety inspection.** The inspection was due by the end of November. Councillors agreed the clerk could approach CORMAC to complete the work (cost of £191.25) Clerk
- **Removal of Hedge at Jubilee Field - to report on the landlord's response to proposed costs.** The landlord had agreed to pay £150 towards the new fencing. This had been accepted by the Chair and the matter was now closed.
- **Longstones at Greystone Quarry Meeting – to provide an update on the proposed meeting.** The Operations Manager was currently on annual leave and would contact the clerk on her return to discuss a meeting. (*The Chair suspended standing orders in order to allow two residents to address the Councillors.*) The residents notified Councillors of a possible senior contact at the quarry and also suggested that the Cornwall Council Archaeologist Ann Reynolds should attend the meeting (*standing orders were reinstated*). Clerk
- **Replacement Bench at the War Memorial – to confirm purchase.** The bench had been purchased and installed. A photo had been circulated to councillors prior to the meeting.

- **Tregada Chapel** – *to provide an update from Building Control & decide next steps.* It was confirmed that Building Control had inspected the site on 09 September. The surveyor reported that he attempted to seal all doors to deter entry, but considered it needed more than this to keep it secure. He did not consider either of the buildings to be unstable, but stated that they were clearly dilapidated. The clerk explained the situation with regards the owner and the surveyor provided contact details for the Head of Building Control, Neil Read. The clerk had emailed him to see what could be done and was awaiting a reply. **Carried forward 12.10.21.**

Clerk

The clerk contacted Launceston Area Methodist Circuit (LAMC) to confirm ownership of the graveyard. LAMC confirmed that the Chapel and graveyard had been sold in 2005. The Launceston Area Methodist Circuit continued to maintain the graveyard until 2017 when it was formally agreed that it was not LAMC's responsibility. The clerk also contacted Cornwall Council to see if they would maintain the graveyard at Tregada. They responded that Cornwall Council did manage a number of Church of England closed churchyards which were formally closed, but unfortunately the legislation which the transfer related did not include Methodist churchyards. They were unable to assist with direct management of Tregada but suggested Lezant PC set up a local management solution to this issue. Furthermore, the clerk had been contacted by a resident local to Tregada who was also looking into ownership. They mentioned that they would try to tidy the graveyard and paths a little. Councillors discussed different maintenance options but agreed to wait for the time being. **Carried forward 12.10.21.**

- **Request for Views on Cornwall Council by Town and Parish Councils** – *to decide whether any additional comments should be submitted.* Cllr Burden noted the design of the new Launceston HUB which he considered had access and parking issues - particularly for disabled people. It was noted that other libraries had better parking provision. Cllr Burden had raised the issue personally and **it was agreed the clerk should also submit the concerns to Cornwall Council.**

Clerk

**(21.113) To Provide an Update on the Extra Ordinary Launceston Community Network Meeting (LCNM).** Cllr(s) Burden and Nash had attended and gave an update. Areas covered included: the new Launceston HUB - it was noted that there were some misgivings and people should be encouraged to look at plans; Launceston MIU. It was noted the system was under pressure due to lack of trained staff and Launceston staff had been moved to Liskeard. The next LCNM meeting was on Thursday 16 September.

**(21.114) To Formally Adopt the Latest Register of Delegated Decisions. Proposed, seconded; All in favour.**

Payment to Zurich (additional premium for play tower removal)	£51.13
Payment to Green Schemes (Bench) (community fund)	£603.6
Payment to CALC - Chairmanship Training	£24.00
Payment to M Nolan (June taxi sheets)	£56.00
Payment to M Nolan (July taxi sheets)	£84.00
Payment to M Harris (July taxi sheets)	£100.00
Payment to R Steinbichl (July taxi sheets)	£140.00
Agree purchase of new wooden posts for Larrick noticeboard	Costs tbc

**(21.115) To Decide Whether to Continue With the Delegated Decisions Scheme.**

Review carried forward from April 2021. The Chair explained the scheme allowed the clerk in consultation with the Chair and Vice Chair to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity. **It was resolved to continue with the scheme and set a review date of 6 months. Proposed, seconded; All in favour.**

**(21.116) Finance:**

(a) Approval of financial statements for Current and Taxi Accounts

(b) **The following invoices were approved for payment:**

Clerk Expenses (July)	online	41.80
Clerk Expenses (Aug)	online	36.70
Hire of Trebulet Hall (Sept 21)	online	20.00
Q1 Taxi Grant Transfer to Taxi Acc	online	635.00
TEEC - domain charges	online	14.38
R Steinbichl (Taxi - July)	chq 357	116.00
M Harris (Taxi - July)	chq 358	92.00
Purchase of Pad Pack for Treburley Defibrillator	online	£99 (+VAT)

**(21.117) Planning**

**Application PA21/07367.** Construction of a detached single wooden garage to the left side of Keswick bungalow. Trekenner, Keswick Road from Trebulet to junction south of Trekenner. **It was resolved that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council supported the application. Proposed, seconded; 5 in favour, 1 abstention.**

Clerk

**Application PA21/08788.** NMA to decision PA20/08049 - addition of two velux roof windows. Trehane Cottage, Trekenner. **It was resolved that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council supported the application. Proposed, seconded; All in favour.**

Clerk

Any other consultations received. None

Status of previous applications:

**Application: PA21/06628.** Proposed garden room to rear. Burns Park, Lezant. **For information only. To ratify Lezant Parish Council's consultee comment to Cornwall Council. The Members of Lezant Parish Council Supported the application.**

**Application: PA21/03584.** Reserved matters in respect of PA19/00262. (Outline planning permission with all matters reserved: Replace caravan / mobile home with a dwelling.) Land north west of Highview, Trebulet. **For information only. To ratify Lezant Parish Council's decision as set out within the Protocol for Local Councils. The Members of Lezant Parish Council respectfully agreed to disagree with the Planning Officers recommendation (Option 2).**

**Approved. Application: PA21/04909.** Conversion (and extension) of barn to dwelling including extension to barn, detached plant room, solar PV ground array, sewerage treatment plant. Rezare Barn, Rezare.

**Approved. Application: PA21/06628.** Proposed garden room to rear. Burns Park, Lezant.

**Approved. Application: PA21/03584.** Reserved matters in respect of PA19/00262 (Outline planning permission with all matters reserved: Replace caravan / mobile home with a dwelling). Land North West of Highview, Trebulet.

**(21.118) Highways.** *To note any issues arising on the roads:*

**Proposed Pedestrian Crossing at Treburley** – *to report on the site meeting at Treburley; to respond to the Scheme Designer's Plans.* The Chair explained that a meeting with Councillors, Oliver Jones (CORMAC), the Scheme Designer & 3 residents took place 13.08.21. After the meeting the Scheme Designer emailed over the following measures which they were asked to consider as they take it through to the detailed design:

1. Localised illumination of the crossing,
2. Rumble Strips,
3. Speed radar data pre and post construction, (Oliver Jones to arrange),
4. Permanent warning triangle signs of 'Pedestrians in carriageway' in addition to the temporary 'New Road Layout Ahead' signs,
5. High friction red surface dressing within the lead in tapers to improve contrast and visibility of centre line white hatching.

It was noted that no further information had been received from the Scheme Designer prior to the September PC meeting.

Due to the continued concerns of residents the clerk had been asked to contact Kevin Bryant (Head of Highways at Cornwall Council) to ask for Cornwall Council's input. A reply stating that a safety audit would be undertaken had been received and circulated to all councillors prior to the meeting.

Councillors discussed the proposed crossing. It was raised that if the refuge was installed it might help with 'pushing' for the implementation of a 30 mph limit throughout Treburley at a later stage. Councillors questioned if there was further delay whether the funding could be lost. Concern was voiced over the slow progress of the scheme as it had taken over 3½ years to date. **The clerk was asked to relay that there was concern over the slow progress of the scheme.**

**Clerk**

**To Discuss Resident Request that Verges are Cut Back at Treburley in May to Ensure Safety for Drivers & Pedestrians.** A resident had been in touch to ask that verges were cut back at beginning of the growing season as they posed a significant safety risk to drivers and pedestrians. **It was agreed the clerk should contact Oliver Jones (CORMAC) to propose this.**

**Clerk**

**To Confirm Ownership of a Section of Highway Currently Obstructed by Plant Pots at Old Treburley and Respond to CORMAC Regarding Action.** CORMAC confirmed that the land formed part of the public highway. The homeowner had been made aware of the situation by Cllr Holter.

CORMAC had offered 2 options for the Parish Council to consider: 1) Ask the property owner to remove everything within the limits of the highway; Or, 2) Offer a licence to plant and maintain, so the adjacent property could still use the area, however it was documented and licenced, to stop any further land take or future dispute (cost of approx. £15).

In addition, it was noted that a resident had been in contact wishing to draw councillors' attention to the fact that 'the positioning of the pots in alignment with the two sections of pavement causes an obstruction. They considered this a potential health and safety issue to pedestrians, particularly during hours of darkness. If anyone sustained an injury in these circumstances it could lead the person responsible open to civil litigation'.

The resident was asked if they wanted to make further representation. The resident stated that: they had maintained the area for 6 years; there were lights in the pots so

visibility was not an issue; if the pots were removed would CORMAC tarmac the area and maintain it (as they had not done so in the past).

Cllr Nash proposed a site meeting with Councillors and the resident. **Proposed, seconded; All in favour.** The clerk to liaise and arrange.

All/ clerk

**(21.119) To Discuss resident concern over parking at Trebullett Methodist Church - where parking obstructs view of road when pulling out of junction.** A resident had raised concerns over cars parking on a stretch of road outside Trebullett Methodist Church Hall close to a junction. They stated it affected visibility when pulling out of the junction. The Chair reported that according to Highways Code Rule 243 parking was not permitted within 10 metres of a junction (except in an authorised parking space). **Councillors considered it a matter for the police and the clerk was asked to notify them.**

Clerk

**(21.120) Footpaths.** *To note and agree actions on any issues arising on the footpaths.* Cllr Holter reported that the footpath post at East Penrest had yet to be replaced. **The clerk to chase up.**

Clerk

**(21.121) To Receive Correspondence (as listed).**

Housing Resolution from Bude Stratton Town Council – *to decide whether to support and write to Scott Mann.* It was resolved that Lezant Parish Council should support the resolution. **Proposed, seconded; All in favour.**

Clerk

Other emails circulated:

Tamar Community Trust - seeking up to 3 new Trustees.

Stoke Climsland Flood Resilience Workshop.

Rural Bulletin.

**(21.122) Parish Business**

**To Consider a Replacement Parish Tree Warden.** Cllr Simmons was willing to speak to the previous Tree Warden to discuss what the role entailed. **The clerk to liaise.**

SS/ clerk

**To Report on Larrick Phone Box – Painting.** The Chair confirmed that the phone box had been painted. Two residents had written to thank Lezant PC for the work. It was reported that a resident had volunteered to replace a couple of panes of glass that had been broken prior to the painting and that residents had also helped by strimming, tidying and removing fencing in order to enable better access for the work to take place.

**To Consider Future Usage of Larrick Phone Box.** A resident had been in contact as they hoped that the phone box could be used to house a defibrillator. They stated that a number of residents in the hamlet were prepared to pay towards this. The residents were willing to organise the installation of the defibrillator subject to all emails being copied to Lezant PC and with permission of the Parish Council to be obtained before any decisions or commitment was made. In addition, a resident had also been in contact regarding the phone box offering to create another free library at Larrick if there was interest. It was suggested that the defibrillator should be installed first. **The clerk was asked to write to both residents confirming the support of the Councillors and reminding the resident that financial support may be available for the defibrillator through the Lezant Community Fund and the Ruth Burden Trust.**

Clerk

**To Note Maintenance on Larrick Noticeboard by Residents.** The noticeboard had temporarily been taken down whilst a resident completed maintenance. Two new posts for the noticeboard were also necessary due to rot.

**To Provide an Update on the Parish Picnic.** The Chair who had attended the picnic reported that it had been an excellent afternoon. Over 100 people had been in attendance. The Chair thanked those who had organised the event.

**To Consider Whether to Make Plans for Queen's Platinum Jubilee in June 2022.**

Councillors discussed the event and how to motivate people to get involved. It was agreed to canvas local opinion to see if there were any suggestions. **Clerk to put a notice in the Parish Magazine.**

**Clerk**

**Code of Conduct Training - reminder to Councillors.**

**Lezant Parish Council October 2021 Meeting Arrangements.** It was agreed the October meeting would be held at Trebullett Methodist Church Hall.

Any other business brought by members for the next Parish Council Meeting:

Resignation of Cllr Armstrong Evans. The clerk had informed the Returning Officer and was waiting to receive a Notice of Vacancy.

Cllr Nash enquired whether Trekenner Green could be strimmed at the end of the season. **The clerk to contact the contractor.**

Cllr Unwin raised whether there could be a new dog waste bin at old Treburley?

Cllr Unwin raised whether recycling bins (for plastic) could be arranged for the parish?

Cllr Minson asked about painting of the phone box at Rezare.

It was noted that the rubbish bin at Trebullett was being used by residents to deposit dog waste. Councillors discussed how this could be prevented. It was suggested it could be labelled to let people know that the bin was not suitable for dog waste or the bin could be removed completely.

The clerk had received a call for advice from a resident regarding the recent hunt in the parish. Councillors suggested the resident speak with the Master of the Hunt or the Police.

**(21.123) Date of next meeting Tuesday 12 October 2021, 7:30pm Trebullett Methodist Church Hall.**

The Meeting closed at 21:40 pm.

Signed :

Chairman

Date: