

**DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL  
held at TREBULLETT METHODIST CHURCH HALL on  
TUESDAY 8<sup>th</sup> JUNE 2021 at 7:30PM.**

**Present:** Cllrs: Julie Dinnis, Ian Nash, Peter J Cairns, Neil Burden, Val Hill  
(Chairperson)

**In attendance:** Cllr Adrian Parsons, CC: Sam Inman (Clerk); 6 members of the public

Apologies for absence: Cllr Godfrey Holter

The Chairperson opened the meeting by thanking the outgoing Chairman and Cornwall Councillor for their service and generous use of their time within the parish over the years.

It was noted that ex Councillor Graham Scott, who had stood down at the last election, should also be written to and thanked for all his efforts on the Parish Council.

**(21.076) Declarations of Interest.** None.

**(21.077) Representations from the Public.** None.

**(21.078) Cornwall Councillor's Report.** Cllr Parsons reported he was the first newly elected Councillor for the area. He acknowledged it was now a large division and as such would be a challenge. Cllr Parsons explained he had been a Cornwall Councillor for the previous 4 years and was here to provide help and advice. It was reported the dynamics of Cornwall Council had changed with the Conservative Party gaining control of the local authority. 6 key priorities had been identified: 20mph speed limit zones; recycling bins returned to Cornwall Council car parks; new housing targets being increased by 55% to accommodate local people; a review of the current residential and commercial waste and recycling contract to provide greener outcomes.

**(21.079) Confirmation of the Minutes.** The minutes of the meeting held on 11<sup>th</sup> of May 2021 were approved by all present and were signed by the Chairperson.

**(21.080) Councillor Vacancies – to co-opt.** 3 residents were in attendance to be co-opted onto Lezant Parish Council. The Chairperson invited them each to speak briefly about why they wished to stand.

**Co-option of a Councillor. It was resolved that Mr Tom Unwin be elected as Councillor.** Cllr Unwin duly signed the Declaration of Acceptance of Office.

**Co-option of a Councillor. It was resolved that Mr Steve Simmons be elected as Councillor.** Cllr Simmons duly signed the Declaration of Acceptance of Office.

**Co-option of a Councillor. It was resolved that Mr Rupert Armstrong Evans be elected as Councillor.** Cllr Armstrong Evans duly signed the Declaration of Acceptance of Office.

**The clerk to advertise the remaining vacancy on notice boards and in the parish magazine.** Clerk

**(21.081) Matters arising from the Previous Meeting:**

- Cllr Cairns reported the new fencing, stile and work to the small gate post at Trebullett had been completed.
- Councillors discussed the two quotes received for maintenance work on the play equipment at Trebullett and the Jubilee Field. **It was resolved that CORMAC be asked to complete the work. The matter of the play tower was carried forward 13.07.21.** Clerk
- Spring Parish Walk (22<sup>nd</sup> May 2021). The walk had been successful with 16 participants taking part. Cllr Holter was thanked (in his absence) for his efforts in leading the walk. It was suggested that another walk be planned for the autumn.
- Removal of Hedge/Bank at Jubilee Field. The clerk had spoken with the landlord of the property at Trekenner who asked to pass on his apologies. He had commissioned work on the section of hedge as it had become overgrown resulting in light being blocked from the garden and property. It was noted that, although most of the hedge was cut back each autumn this section was not as the polytunnel and wildlife area made it inaccessible to the hedge cutter. The landlord had paid for all the cuttings to be removed and considered the work had been completed in 'good faith'. The landlord was, however, open to contributing towards a new fence. Cllr Nash reported that Trekenner School had already put up a fence for the safety of the children. **It was agreed the clerk should contact the school regarding the cost of the fence – a contribution by the landlord could then be considered. Carried forward 13.07.21.** Clerk
- Band Stand at Jubilee Field. The school had responded that it was aware of the issue but was having to prioritise more urgent work at the present time.
- Longstones at Greystone Quarry. At the last meeting Councillors agreed to look at the proposed location at the edge of the quarry. All agreed the stones must be positioned correctly. **It was agreed that the clerk should contact the quarry to discuss the relocation.** Clerk
- Request from Trekenner School for Community Fund Grant. Councillors agreed that £250 should be donated from the Community Fund towards the sensory garden to help 'kick start' the project. **The clerk to notify the school.** Clerk
- Code of Conduct Training – *to confirm councillor attendance*. Cllrs Burden, Cairns, Hill and Nash confirmed they had completed the training. For those unable to participate in the online training dates the clerk had circulated a recording of one of the Cornwall Council sessions which could be used for training purposes. **The clerk to record attendance.** Clerk

**(21.082) Opening the toilets at the Jubilee Field. Councillors resolved that the decision was dependant on whether the Government lifted restrictions on 21 June. Should restrictions remain in place the toilets would remain closed and the decision be carried forward to the next meeting.** Clerk

**(21.083) Future Meeting Arrangements. It was agreed that the next meeting of Lezant Parish Council would take place at Trebullett Methodist Church Hall on the 13<sup>th</sup> July 2021 (7:30pm).**

**(21.084) Finance:**

- (a) Approval of financial statements for Current and Taxi Accounts  
 (b) **The following invoices were approved for payment:**

Clerk

08.06.21	Bookbusters (Audit)	online	£50.00
08.06.21	Clerks expenses (May)	online	£60.89
08.06.21	M Harris (May) Taxi Payment	chq352	£56.00
08.06.21	M Nolan (April) Taxi Payment	online	£84.00
08.06.21	M Nolan (May) Taxi Payment	online	£72.00

- Delegated Decision – *insurance payment to Zurich*. The Chairperson advised Councillors £613.87 had been paid on 24.05.21 under the Lezant Parish Council Scheme of Delegation. The delegated decision was made in consultation with both the Chair and Vice Chair and the decision had been listed on the website.
- Annual Governance and Accountability Return – *Annual Audit Report*. Accounts for the year 2020-21 had been audited. No issues or concerns had been raised. Prior to the meeting the clerk circulated the Annual Internal Audit Report. **It was resolved to approve the Annual Governance and Accountability Return for 2020-21.** The Chairperson and clerk signed the return.
- Approval of the Accounts up to 31st March 2021. **It was resolved to approve the accounts.** The Chairperson and clerk signed the accounts.
- To Agree Whether to Keep Online Payments & Procedures. At the start of the pandemic it had been agreed that the clerk should organise online banking in order to allow online payments. **It was resolved that online payments could continue.** The clerk suggested that each month, when financial statements were sent to Councillors, the scanned bank statements could also be circulated.

**(21.085) Planning**

**Application: PA21/03581.** Reserved matters application for construction of three residential dwellings. (Details following application number PA18/01884 dated 25th April 2018.) Land south west of Trevale, Rezare. **It was resolved that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council supported the application.**

Clerk

**Application: PA21/04549.** Variation of condition 2 in respect of decision notice APP/C0820/A/05/1180756 Conversion of barns to 5 dwellings to include studio and workshop. Penscombe Barns, Lezant. **It was resolved that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council supported the application.**

**Application PA21/04731.** Proposed alterations and extension to previously approved barn conversion with extant permission (E1/2009/00354). Land south east of Penscombe Barns, Lezant. **It was resolved that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council supported the application.**

Any other consultations received.

**Application: PA21/04909.** Conversion (and extension) of barn to dwelling including extension to barn, detached plant room, solar PV ground array, sewerage treatment plant. Rezare Barn, Rezare. **Due to Planning Department timings it was not possible to carry forward the application to the July meeting. It was agreed that an onsite meeting would be arranged by the clerk. The clerk to notify the applicant. The decision to be ratified at the next Parish Council meeting 13.07.21.**

Status of previous applications:

**PA21/02977** Trekemletts Lodge. Cornwall Council 5 Day Protocol Request – *to report Lezant Parish Council's decision for information only. The Members of Lezant Parish Council had 'agreed to disagree' with the Planning Officer's recommendation to approve the application.*

**Approved. PA20/07441.** Proposed general purpose shed. Land east Trewarlett Farm, Lezant.

**(21.086) Highways.** *To note any issues arising on the roads: The clerk to report pot holes on the road to Larrick.*

Clerk

**(21.087) Footpaths.** *To note and agree actions on any issues arising on the footpaths.*

- Missing footpath post at East Penrest. CORMAC has confirmed it will look to get a post installed.
- A resident contacted the clerk regarding an obstruction to a footpath at Rezare. A metal agricultural gate had been placed in front of the main gate through which the footpath should pass. In addition, a footpath sign, at the same location, was now pointing in the wrong direction. The clerk had contacted Cllr Holter regarding it and would look into it further.

**(21.088) To Receive Correspondence (as listed).**

- Weekly planning reports
- Holiday Activities and Food Programme - Community Networks
- Launceston Community Network Panel Meeting 17th June 2021
- Launceston Community Network Panel Meeting/AGM 17th June 2021 - Nomination of Chair/Vice Chair
- Invitation to Planning Induction Training for Local Councils - 22-24 June 2021. Cllrs Hill and Nash had volunteered to attend.
- Email regarding Lezant Parish Community Picnic. Residents organising a parish picnic had applied for a grant from the Community Fund. A breakdown of costs had been provided – costs were not expected to exceed £300. As the event was due to be held prior to the next parish council meeting it was agreed in principle to contribute £100 towards the event. **The decision would be ratified at the next meeting.**

**(21.089) Parish Business**

- Request for a 'Children Slow' Sign at Trebuletts. It was agreed that the matter would be kept under review. In the meantime the Councillors were open to the resident putting up their own sign. **Cllr Nash to respond to resident.**
- Broken Bench at War Memorial. The grass cutting contractor brought to the attention of the clerk that the bench was no longer safe to sit on. The bench had been cordoned off. **It was agreed the clerk should look at costs/ options for a replacement.**
- Ownership of Verge at Treburley. In Cllr Holter's absence he asked that an issue over ownership of a strip of land at Treburley was raised - with the intent to establish whether it was highways, private or common land. **After discussion it was agreed to carry forward to the next meeting 13.07.21.**
- Tregada Chapel. It was reported that there were safety concerns over the building as it is in a state of disrepair. A resident explained that there were issues regarding the legal ownership and due to this Cornwall Council was unable to undertake work as it could not recover any expenditure. **Cllr Parsons (CC) volunteered to look into it further.**
- Grass cutting at Rezare and Trebuletts. The grass cutting contractor had been in contact to ask whether he could cut the grass twice in June (and not in November) at these two locations.

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Clerk

- Cllr Cairns reported that he had fixed the goal netting at Trebulet.
- Cllr Cairns noted that the flowers at the War Memorial had been planted. A couple of the planters had been damaged by vehicles. **The clerk was asked to carry forward to next year.**

**Clerk**

Any other business brought by members for the next Parish Council Meeting:

**(21.090) Date of next meeting Tuesday 13<sup>th</sup> July 2021, 7:30pm Trebulet Methodist Church Hall.**

The Meeting closed at 21:15 pm.

Signed :

Chairman

Date:

**DRAFT**