

**MINUTES OF THE MEETING OF LEZANT PARISH COUNCIL
HELD ON TUESDAY 9th FEBRUARY 2021.
DUE TO COVID-19 RESTRICTIONS THE MEETING WAS HELD ONLINE USING THE VIDEO
CONFERENCING SYSTEM MICROSOFT TEAMS**

Present: Councillors: C Ayres, J Dinnis, G Holter, I Nash, P J Cairns, N Burden, V Hill,
L Shelley
Clerk: Mrs S Inman

Members of the public: None

Apologies for absence: None
Absent: Cllr Scott

The Chairman opened the meeting by informing Councillors of the death of Mr Phillip Daniel who had served on the Lezant Parish Council for many years both as a Councillor and Chairman. It was agreed that the Chairman should write a letter of condolence to the family.

21.016 Declarations of Interest. None.

21.017 Confirmation of the Minutes. The minutes of the meeting held on 12th of January 2021 were approved by all present and will be signed by the Chairman at the earliest opportunity.

21.018 Matters arising from the Previous Meeting:

- **Playground Maintenance – to discuss & agree maintenance issues:**
CORMAC had yet to provide further information on the essential repairs at Jubilee Field and Trebulet. The clerk had re-contacted them and it was expected the information would be available by the next meeting in March. It was noted that the monthly safety inspection sheets should now include a comment about the 'using at own risk' poster being in situ.
Trebulet Play Area: Cllr Cairns reported that the small self-closing gate at Trebulet playing field had now been fixed.
Cllr Cairns stated that he had made some repairs to the wooden bench on the play area.
Cllr Cairns also noted that the fence netting behind the spider balance beam was in need of repair. The netting had been pushed down and was no longer animal proof. **Clerk to organise repair and look at options to make it stronger.** Clerk
- **Jubilee Field:** Cllr Nash commented that the gate that allows vehicle access to the Jubilee Field was not being closed overnight. **The clerk to contact Trekenner School to ask that they remind staff to shut the gate at the end of the day.** Clerk
- **Jubilee Field Maintenance Issues.** The clerk had spoken with the Head of Trekenner School who agreed to look into the issues raised by the Trustees. The Head had also explained that the school had some restrictions on maintenance work due to COVID 19.

21.019 Request by the Lezant Parish Newsletter for Community Fund Grant.

Details of the grant application had been circulated to Councillors prior to the meeting. The request for £300, to help offset losses for the current year, was approved by all. Furthermore, as Councillors were appreciative of all the work the team put into the magazine it was discussed whether, if the Council provided an additional sum, it might enable the magazine to increase the number of issues back to 10. **The clerk to raise with the Parish Newsletter Team.** Clerk

21.020 Request by Resident to Plant Spring Bulbs at Lezant (on Grass Verge Opposite the Old Shop). Councillors approved the planting. **The clerk to inform resident.** Clerk

21.021 Grass and Footpath Cutting Tenders – to agree contractors for 2021 Clerk

Grass cutting 2021

Two quotes had been received. It was resolved to go with Quote 1 (£1,500).

Footpaths 2021

Two quotes had been received. It was resolved to go with Quote 2 (£580).

21.022 Parish Walk – *to consider organising a spring walk.* The clerk had been asked (in September 2020) to raise a Spring Walk at the February meeting. Current COVID 19 restrictions meant that it could not be planned for at the present time. It was agreed to carry it forward to the March meeting to see if restrictions had changed. Clerk

21.023 Restricted By-Way Treburley – *to note decision by Cornwall Council.* The Chairman explained Cornwall Council had resolved to make an order under Section 53 of the Wildlife & Countryside Act 1981 to add a Restricted Byway over the claimed route. Cllr Burden asked how residents would be informed of the order and Councillors were told that it would be published in the local press and on site notices. Cllr Holter was thanked for all his efforts on this matter.

21.024 Annual Parish/Electors Meeting 2021 – *to decide whether an online meeting should be organised.* The clerk explained that the Annual Parish Meeting must be held between March 1st and June 1st. It was possible for the meeting to be held virtually up until the 7th of May 2021. After this date it was currently unclear whether the Virtual Meetings Regulations would remain in force and it was possible that a physical meeting would need to be held. CALC was advising all parish council's to consider whether they wished to hold a virtual meeting prior to this. The clerk stated that the meeting could be held on the same evening as a Parish Council meeting (in March/ April), although both meetings would need to be treated as separate in terms of agenda and start times. **It was resolved to hold the Annual Parish Meeting on Tuesday 13th April starting at 7.00 pm.** The meeting would be held online using Microsoft Teams. It was agreed that there would not be an external speaker and the meeting would comprise of the Chairman's Report, Financial Report and Cornwall Councillor Neil Burden would be invited to speak. The meeting would be open to any questions from residents. **The clerk to publicise in the parish magazine, on noticeboards and on the parish newsletter Facebook page.** Clerk

21.025 Resignation of Councillor – *to notify the parish council.* Prior to the meeting Cllr Alice Armstrong Evans had tendered her resignation with immediate effect. The clerk had informed the Electoral Officer and put up the casual notice on noticeboards and on the parish website. As it was within 6 months of the date the council would ordinarily retire Cornwall Council do not have to allow people to request a by-election. It is therefore the decision of the Parish Council whether it wanted to co-opt or not. **It was resolved to leave the position to be filled at the upcoming election. It was agreed the Chairman would write to Cllr Armstrong Evans to thank her for all her efforts over the last couple of years.** IN

21.026 Finance:

- Approval of financial statements for Current and Tax Accounts
- **The following invoices were approved for payment:**

Clerk

CALC - Nimble Course	<i>online</i>	£16.80
Q3 Transfer Taxi Grant to Tax Account	<i>online</i>	£635.00
Complete Business Solutions	<i>online</i>	£12.30
Clerk expenses (Jan)	<i>online</i>	£158.10
M Nolan – Dec taxi sheets	<i>online</i>	£84.00
M Nolan – Jan taxi sheets	<i>online</i>	£56.00
M Harris – Jan taxi sheets	<i>chq 346</i>	£76.00
R Steinbichl – Jan taxi sheets	<i>chq 347</i>	£36.00

21.027 Planning

Any other consultations received. None

Status of previous applications:

PA20/10678. Certificate of Lawfulness Granted. Trekemletts Lodge Lezant. LDC requested for the continued use of Trekemletts Lodge as a single dwelling/house.

PA20/10834. Approved. Land W of Cuddacombe Barn Treburley Works to Horse Chestnut T3 namely re-pollard at height of 4.5 m above ground level covered by a Tree Preservation Order.

APPEAL/D0840/W/20/3266177/ PA20/03938. Notification for Prior Approval for a proposed change of use of an agricultural building to a dwelling house and associated operational development. Land to the north of The Hawthorns, Higher Larrick – as requested by Cornwall Council to decide whether Lezant Parish Council wish to make further comments, or modify/withdraw previous representation. As all representations had been forwarded by Cornwall Council to the Planning Inspectorate it was agreed no further action was needed.

21.028 Highways.

- *To note any issues arising on the roads:*
The council had received a notification of a 'Closure Order' on the A388 for road maintenance and gully emptying (between Lawhitton and Stoke Climsland). It was noted that the road would only be closed at night. Standing water was reported on the road at Trewarlett Cross. **The clerk was asked to contact Highways.**
It was noted that on the road to Rezare the recent transportation of a mobile home had resulted in mud on the lane (caused by the verges being driven over) and polystyrene debris from the load.

Clerk

21.029 Footpaths.

- *To note and agree actions on any issues arising on the footpaths.*
Cllr Holter stated that the hedge had been cut at Treburley.

21.030 To Receive Correspondence (as listed).

- Various Cornwall Council newsletters
- Weekly planning reports
- Localism Vision and strategy – launch event recording
- CALC FAQ 17 - updates and the future of virtual meetings
- CALC BRIEFING FAQ 16 - Meetings and Gatherings
- Community Transport - Covid19 Grant

- Cornwall Area of Outstanding Natural Beauty - Latest News
- Lezant Church - thanks for graveyard grant
- Launceston Area Methodist Circuit – thanks for graveyard grant
- Affordable Housing Cascades and Percentages - Cubert Parish Council. Cllr Shelley had reviewed the circulated documents and thought he could provide some assistance in understanding the calculations. **It was agreed Cllr Shelley would contact Cubert Parish Council to discuss further.**
- Polling Station Survey. Cornwall Council sent out a questionnaire to help assess whether any additional measures needed to be taken at polling stations. It was agreed to complete and submit the questionnaire stating that Councillors thought the Trebulet Sunday School building was appropriate but careful consideration needed to be made in terms of cleaning. Who would be responsible for making sure the building would be kept clean and safe both whilst the building was open and afterwards?
- CALC Briefings on Elections and a return to physical meetings. The clerk explained physical meetings may be necessary from May – therefore the Annual Parish Council Meeting, to elect the Chairman and Vice Chair, may need to be held face to face. The implications of this needed to be considered further. **Carried forward to the next meeting 09.03.21.**
- The elections would be called on March 22nd. Candidate packs would be available to download from Cornwall Council's Election pages. Applications to stand could not be made on line and all completed forms must be returned to the appropriate office in person – however the forms could be delivered by a 3rd party. **Carried forward to the next meeting 09.03.21.**

LS

Clerk

Clerk

21.031 Parish Business

Any other business brought by members for the next Parish Council Meeting:

Cllr Cairns asked the clerk about timings for repainting the phone box at Rezare. The clerk explained that work would take place in the spring.

Cllr Shelley reported that the Methodist Chapel road from Little Comfort to Landue was in need of cleaning and the hedges cutting.

Clerk

Rezare telephone box was in need of external cleaning. **The clerk was asked to write a notice for the parish magazine asking if a resident would volunteer to help.**

Clerk

Cllr Holter noted that the lane from Treburley, past Pengloss up to Trekenner Mill had cuttings left on the road from recent hedge cutting. The road was in need of being swept.

Clerk

(The clerk left the meeting due to connection issues.)

21.032 Date of next meeting Tuesday 9th March 2021, 7:30pm to be held online using Microsoft Teams.

The Meeting closed at 20:49 pm.

Signed :

Chairman

Date: