

**DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 10 JANUARY 2023 at 7:30PM.**

**Present:** Cllr(s): Neil Burden; Peter J Cairns; Julie Dinnis; Val Hill (Chairperson); Godfrey Holter; Tim Minson; Ian Nash; Steve Simmons; Tom Unwin; Irene Wood

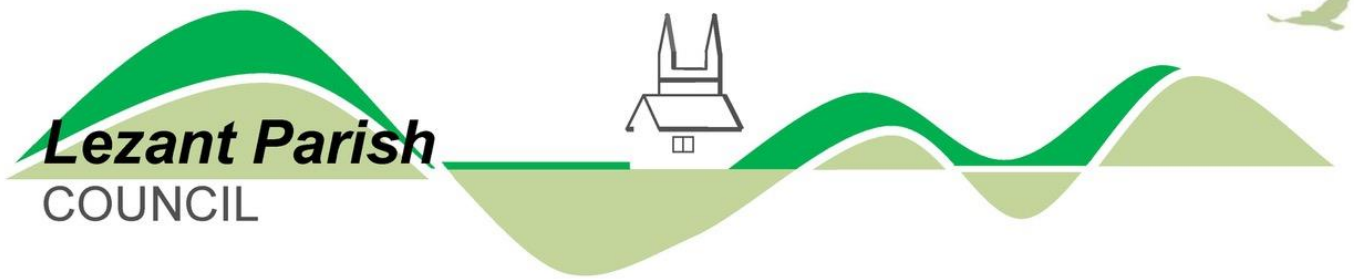
**In attendance:** Sam Inman (Clerk)

Item No		Action by
23.001	<b>Apologies for absence:</b> Cllr(s): No apologies received	-
23.002	<b>Declarations of Interest:</b> None declared	-
23.003	<b>Representations from the Public:</b> No members of the public were in attendance	-
23.004	<b>Cornwall Councillor's Report – to receive a report from Cllr Parsons, if present.</b> Cllr Parsons was not in attendance. His report had been circulated to Councillors prior to the meeting.	-
23.005	<b>Confirmation of the Minutes.</b> It was proposed by Cllr Holter, seconded by Cllr Nash and <b>RESOLVED that the minutes of the meeting held on 13 December 2022 should be approved and signed by the Chair.</b>	-
23.006	<p><b>Matters Arising from the Previous Meeting:</b></p> <p>a) <b>Permissive Pathway Hedge – to report response from landowner.</b> No response received to date. <b>The clerk to follow up.</b></p> <p>b) <b>Plaques for Jubilee Trees – to review plaque and agree further action.</b> Cllr Holter showed a prototype to Members, using the previously purchased plaque which he had been mounted onto a wooden surround and stake. All agreed this was much more robust. Cllr Holter stated that, if Councillors were in agreement, he would be willing to work on the remainder that were needed. It was proposed by Cllr Unwin, seconded by Cllr Simmons and <b>RESOLVED that the clerk should purchase 5 additional plaques and Cllr Holter would adapt them.</b> Cllr Holter was thanked for his efforts. <i>(At the end of the meeting, Cllr Holter questioned the durability of the writing on the plaques. It was suggested that before purchasing the clerk contact the seller to ask how long lasting the writing was likely to be.)</i></p> <p>c) <b>Butter Well at Larrick – to report response from landowner.</b> No response received to date. <b>Cllr Cairns agreed to follow up.</b></p>	<p>Clerk</p> <p>GH/ Clerk</p> <p>PJC</p>

23.007	<p><b>Playground Equipment &amp; Maintenance</b> – to discuss further the annual safety inspection report and agree any action/ associated costs.</p> <p>Councillors discussed the annual safety inspection report. The clerk raised areas that could be considered for improvement.</p> <p>It was noted the monthly safety inspections had been completed at both play areas. Cllr Nash reported the following at Jubilee field:</p> <ul style="list-style-type: none"> <li>- The track (from the road to the parking area) had a number of potholes.</li> <li>- The road access gate was not being kept shut. <b>The clerk was asked to contact the Head of Trekenner School to ask that the gate be closed in the morning (once staff had arrived) and again at the end of the school day (once staff had left) to prevent further issues with dogs entering the field and dog fouling.</b></li> </ul> <p>Nothing additional noted regarding Trebullett play area.</p>	Clerk
23.008	<p><b>To Consider Plans for the King’s Coronation</b> – to agree any action/ associated costs. <b>The clerk was asked to place a notice in the parish magazine (and Facebook site) asking for ideas/ suggestions and whether any residents would be interested in organising an event.</b></p>	Clerk
23.009	<p><b>To Consider Request for Provision of a Grit Bin at Trewarlett</b> – to agree any action/ associated costs. A resident had asked whether Lezant Parish Council would consider installing a grit bin at Trewarlett. During the recent cold spell, they had purchased their own grit to try and help make their lane passable. After discussion, it was proposed by Cllr Holter, seconded by Cllr Unwin and <b>RESOLVED that no further action be taken. The clerk to notify the resident.</b></p>	Clerk
23.010	<p><b>Launceston Community Network Meeting.</b> Cllr Nash had attended and gave a brief update. The meeting included: an overview on current housing issues; a briefing on the potential devolution deal for Cornwall; an update from Coronation Park Trustees on the latest position.</p>	
23.011	<p><b>Erosion of Lower Corner of Rezare Green.</b> It was brought to Councillors attention that an area of the green was being used as a short cut/ an area for parking. As a result, the grassed lower section was gradually eroding. Councillors were shown a photo of the area in question. It was suggested that boulders could be placed there to prevent further damage. <b>The clerk was asked to contact the Quarry to see if they would be willing to donate 4 or 5 large pieces of stone to act as a barrier to protect the green.</b></p>	Clerk

23.012	<p><b>Finance:</b></p> <p>(a) To Approve Financial Statements for Current and Tax Accounts It was proposed by Cllr Unwin, seconded by Cllr Minson and <b>RESOLVED that the financial statements were approved.</b></p> <p>(b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Minson and <b>RESOLVED that the accounts were approved for payment.</b></p> <table border="1" data-bbox="320 651 1257 891"> <tr> <td>10.01.23</td> <td>Clerk's Expenses (Dec 22)</td> <td>online</td> <td>£27.80</td> </tr> <tr> <td>10.01.23</td> <td>Trebullett Room Hire (Jan 23)</td> <td>online</td> <td>£20.00</td> </tr> <tr> <td>10.01.23</td> <td>Data Protection Fee</td> <td>chq 2153</td> <td>£40.00</td> </tr> <tr> <td>10.01.23</td> <td>J Braunton (cleaning)</td> <td>Online</td> <td>£123.50</td> </tr> <tr> <td>10.01.23</td> <td>G Holter (expenses)</td> <td>online</td> <td>£9.99</td> </tr> </table>	10.01.23	Clerk's Expenses (Dec 22)	online	£27.80	10.01.23	Trebullett Room Hire (Jan 23)	online	£20.00	10.01.23	Data Protection Fee	chq 2153	£40.00	10.01.23	J Braunton (cleaning)	Online	£123.50	10.01.23	G Holter (expenses)	online	£9.99	Clerk
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23.013	<p><b>Planning Applications and Related Matters.</b></p> <p>a) <b>To consider a response to consultation by the Planning Authority.</b></p> <p>b) <b>Any other consultations received:</b> <b>Application: PA22/11446.</b> English Oak (T1), remove one co-dominant stem due to increasing size/lean, proximity to highway/utilities, and unfavourable union to the remainder of the tree. East Penrest, Lezant. It was proposed by Cllr Cairns, seconded by Cllr Minson and <b>RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council supported the application (PA22/11446).</b></p> <p>c) <b>Status of previous applications.</b> To report decisions of the planning authority for Lezant Parish received prior to the meeting. <b>Nothing to report.</b></p> <p>d) <b>Cornwall Council Neighbourhood Development Plan (NDP) Surgery – to provide an update on meeting.</b> Cllr Cairns, the clerk and the Chair of the Lezant NDP had attended. Cllr Cairns outlined the discussions which had focused on the design guide and why it was not mandatory to be completed. The clerk informed Councillors that Cornwall Council is currently trialling changes to the NDP, to include a 'design coding' document. This would set out, in more detail, a number of areas such as: the types of constructions the parish council thinks are acceptable; the preferred materials; overall appearance of houses. After discussion <b>the clerk was asked to write to the meeting organisers, thanking them for their time and expressing an interest in the new criteria.</b></p>	Clerk																				
23.014	<p><b>Highways – to agree actions and expenditure on any issues arising on the roads.</b></p> <p><b>The Clerk was asked to log a number of potholes between Trebulet and Larrick.</b></p>	Clerk																				

23.015	<p><b>Footpaths</b> - to agree actions and expenditure on any issues arising on the footpaths.</p> <p>a) <b>Request to Block Short Footpath from Sportmans Close onto the Road Facing the Springer Spaniel</b> – to provide an update from Willow Tree Housing. Cllr Hill and the clerk are due to meet (on site) with the housing association to discuss the request (12-Jan-23).</p> <p>b) It was noted that the loose post on the permissive pathway had been secured.</p>	VH/ clerk
23.016	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>- An email had been circulated regarding the public consultation event on the Devolution Deal. <b>Launceston: 7 February 2023, 6.30pm: Launceston Town Hall</b></li> <li>- An email had been circulated regarding the Launceston Community Network Extraordinary Panel Meeting to discuss CNP Highways Scheme &amp; Plusha Junction A30. (<b>Online meeting 02-Feb-23.</b>) Cllr Nash indicated he hoped to attend.</li> </ul>	
23.017	<p><b>Parish Business:</b></p> <p>a) <b>Rezare Defibrillator.</b> The Guardian at Rezare has been in contact regarding an intermittent fault with the lock. A note explaining an alternative method for opening the telephone box has been left, in case of emergency. <b>Cllr Nash has spoken with the Guardian and will liaise in case of further issue.</b></p> <p>b) <b>Preventing Damage to Planters at War Memorial</b> – to agree any action/ associated costs. Councillors were shown an option by the Highways Manager that could be installed to help protect the planters/ grassed area. The Quarry had also responded stating that they would be able to donate some armour stone to protect the green. The Quarry’s Operations Manager offered to meet with a Councillor to inspect the area, in order to determine size and number of pieces required. <b>Cllr Cairns volunteered to meet with the Manager. The clerk was asked to arrange a suitable time.</b></p> <p>c) <b>Damaged Gate at War Memorial.</b> The organisation responsible for the damage had been in touch with the clerk. They had identified two local companies to assess/ complete the work. Councillors were asked to confirm the work could be undertaken. It was proposed by Cllr Nash, seconded by Cllr Burden and <b>RESOLVED that GAP should go ahead and organise the repairs. In addition, the clerk was asked to inform GAP that in the event the gate could not be repaired and needed to be replaced it was done so ‘like for like’.</b></p> <p>d) <b>Defibrillator at Larrick</b> – to provide any update. Cllr Simmons reported back on costs and donations which would result in a shortfall. Councillors suggested local funding/ grant providers that may be able to assist to bridge the gap.</p>	IN  PJC/ clerk  Clerk



23.018	<p><b>Any other business brought by members for the next Parish Council Meeting. None.</b></p> <p>Overgrown roadside residential hedge at Trebulet. <b>The clerk was asked to write to the owner to ask that the hedge be cut back due to road safety concerns.</b></p>	Clerk
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**Next Parish Council Meeting 14 February 2023. Trebulet Methodist Church Hall**

There being no further business to transact the Chairperson closed the meeting at 21.20pm

Signed .....Chairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website:  
<https://www.lezantparish.org.uk/>

