

DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 11 JUNE 2024 at 7:30PM.

Present: Cllr(s): Neil Burden; Peter J Cairns; Julie Dinnis; Godfrey Holter; Tim Minson; Tom Unwin; Irene Wood

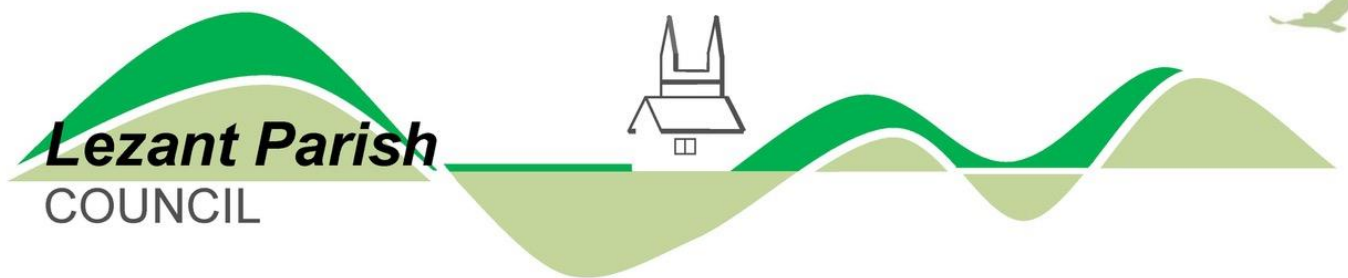
In attendance: Sam Inman (Clerk); Adrian Parsons (CC); 0 member(s) of the public

Item No		Action by
-	In the absence of the Chairperson, the Vice-Chair Cllr Irene Wood took the meeting.	-
24.064	Apologies for absence: Cllr(s): Val Hill (Chairperson); Ian Nash; Steve Simmons	
24.065	Declarations of Interest: None received.	-
24.066	Representations from the Public: N/A.	-
24.067	Cornwall Councillor's Report – to receive a report from Cllr Parsons. Cllr Parsons gave a report which included information on: a meeting with the National Highways to discuss plans for the Plusha junction (plans to be presented at the July CAP meeting); the re-election of Linda Taylor (unopposed); breaking the cycle of poverty; support for housing justice; a record number of pot holes in Cornwall.	-
24.068	Confirmation of the Minutes. It was proposed by Cllr Dinnis, seconded by Cllr Cairns and RESOLVED that the minutes of the meeting held on 14 May 2024 should be approved and signed by the Vice-Chair.	-
24.069	Matters Arising from the Previous Meeting: a) Rezare Armour Stones – agree any action. The clerk was waiting on information from the Land Registry. Carry forward. b) D DAY 80 (06.06.24) Bonfire Beacon – update. Councillors discussed the event, which had been well attended. It was noted that a number of soft drinks remained. It was proposed by Cllr Unwin, seconded by Cllr Dinnis and RESOLVED that Cllr Minson should donate these to the Launceston Food Bank. It was also noted that the left-over pasties were being sold off by Treburley Social Club and the profits given to charity. Councillors who attended the Trekenner School D Day 80 lunch mentioned how impressed they were with the event. The clerk was asked to write and thank Trekenner School for their efforts. c) Defibrillator Training Session – update. Over 25 members of the public attended the session. Councillors agreed that the training had been excellent. Cllr Hill was waiting on a 'crib sheet' from the session and would pass this on once received. It was noted that the training had been provided free of charge (costs due to be submitted for mileage only). It was proposed by Cllr Burden, seconded by Cllr	Clerk TM Clerk

	<p>Cairns and RESOLVED that a donation of £40 be made to the training provider. Cllr Dinnis to liaise with them.</p> <p>d) Civility & Respect Project Training – <i>update</i>. Carry forward.</p> <p>e) Blocking of Sportsmans Close Footpath – <i>update</i>. Currently waiting on a response from Willow Tree Housing. The clerk to follow up.</p> <p>f) Removal of Trekenner Head Barn – <i>to note</i>. Councillors were informed that the dilapidated barn had been demolished.</p> <p>g) Old Treburley Noticeboard – <i>work update</i>. Work would be completed and the notice board reinstated later this week.</p> <p>h) Community Capacity Fund Programme Uplift – <i>to agree any action</i>. Discussed.</p>	<p>JD</p> <p>Clerk</p>
24.070	<p>Notification Regarding Cornwall Council Asset Disposal – <i>to agree response</i>. The clerk had circulated the notification prior to the meeting. After discussion over potential uses, it was proposed by Cllr Burden, seconded by Cllr Cairns and AGREED that the clerk contact Cornwall Council to ask the current status of the land (e.g. agricultural etc.). Carry forward.</p>	Clerk
24.071	<p>Painting Rezare Phonebox. The clerk informed Councillors that two residents at Rezare had offered to paint the phone box over the summer. The clerk explained that last year it had been agreed that a contractor would complete the work. However, due to issues with the weather the renovation had not been possible. It was proposed by Cllr Burden, seconded by Cllr Unwin and RESOLVED that the residents offer be accepted. The clerk to liaise.</p>	Clerk
24.072	<p>Playground Equipment & Maintenance – <i>to agree any action/ associated costs:</i></p> <p>a) Monthly Safety Inspection Reports. It was confirmed that the monthly inspections had taken place at Trebulet and Jubilee Field play areas. (In Cllr Nash’s absence the clerk had completed the safety inspection at jubilee field.) The clerk reported a small missing section to the play surface and Councillors agreed that remedial work to this could be arranged.</p> <p>b) Rope replacement for wooden play tower (jubilee field). The clerk was in the process of obtaining a quote for the replacement rope.</p> <p>c) New litter bin (Trebulet). The replacement bin had been ordered and would be delivered to Cllr Cairns for installation.</p>	<p>Clerk</p> <p>Clerk</p> <p>PJC</p>
24.073	<p>Finance:</p> <p>a) To Approve Financial Statements for Current and Taxi Accounts It was proposed by Cllr Unwin, seconded by Cllr Holter and RESOLVED that the financial statements were approved.</p>	

	<p>b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Holter and RESOLVED that the accounts were approved for payment.</p> <table border="1" data-bbox="320 501 1257 994"> <tr> <td>11.06.24</td> <td>TEEC (planning tracker)</td> <td>online</td> <td>£28.80</td> </tr> <tr> <td>11.06.24</td> <td>Room Hire Trebulet 11.06.24</td> <td>online</td> <td>£22.50</td> </tr> <tr> <td>11.06.24</td> <td>Room Hire Trebulet 30.06.24</td> <td>online</td> <td>£22.50</td> </tr> <tr> <td>11.06.24</td> <td>ALCC membership</td> <td>online</td> <td>£50.00</td> </tr> <tr> <td>11.06.24</td> <td>Clerks expenses (May 24)</td> <td>online</td> <td>£55.23</td> </tr> <tr> <td>11.06.24</td> <td>Donation to resident for War Memorial flowers (cash) to be reimbursed to the clerk</td> <td>online</td> <td>£60.00</td> </tr> <tr> <td>11.06.24</td> <td>Litter bin for Trebulet play area</td> <td>online</td> <td>£255.67</td> </tr> <tr> <td>11.06.24</td> <td>Bonfire Beacon expenses (Cllr Hill)</td> <td>online</td> <td>£360.00</td> </tr> <tr> <td>11.06.24</td> <td>Bonfire Beacon expenses (Cllr Minson)</td> <td>online</td> <td>£57.85</td> </tr> </table> <p>c) Annual Governance and Accountability Return – to note the Annual Audit Report. The signed Internal Audit Report had been circulated prior to the meeting and it was noted that no issues had been raised by the Internal Auditor.</p> <p>d) To approve the Accounts and AGAR up to 31st March 2024. A summary of the accounts had been circulated prior to the meeting. It was proposed by Cllr Unwin, seconded by Cllr Cairns and RESOLVED that the accounts and AGAR for 2023-24 be accepted. The Notice of Public Rights to be published on 30 June. The clerk will submit the information for the external audit by 30 June.</p> <p>e) To raise whether any conflict of interest with external auditor (BDO). No conflict of interest was noted. The clerk to respond to BDO LLP accordingly</p> <p>f) New model financial regulations. The clerk reported the model regulations were in the process of being adapted before review by Councillors.</p>	11.06.24	TEEC (planning tracker)	online	£28.80	11.06.24	Room Hire Trebulet 11.06.24	online	£22.50	11.06.24	Room Hire Trebulet 30.06.24	online	£22.50	11.06.24	ALCC membership	online	£50.00	11.06.24	Clerks expenses (May 24)	online	£55.23	11.06.24	Donation to resident for War Memorial flowers (cash) to be reimbursed to the clerk	online	£60.00	11.06.24	Litter bin for Trebulet play area	online	£255.67	11.06.24	Bonfire Beacon expenses (Cllr Hill)	online	£360.00	11.06.24	Bonfire Beacon expenses (Cllr Minson)	online	£57.85	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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24.074	<p>Planning Applications and Related Matters.</p> <p>a) To consider a response to consultation by the Planning Authority on the following planning application(s):</p> <p>i) Application: PA24/02279. Domestic storage shed for garden and land maintenance equipment plus garaging. Chesters Lodge, Trekenner. After discussion, it was proposed by Cllr Cairns, seconded by Cllr Dinnis and RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council do not support the application (PA24/02279) on the following grounds:</p>	<p>Clerk</p>																																				

	<ul style="list-style-type: none"> - Needs change of use of the land from agricultural to domestic - Breaches Lezant Parish Neighbourhood Development Plan (site not within village boundary) <p>Councillors also wish to pass on the following comments from the site meeting held with the Applicants on 28.05.24. On arrival Members saw a building already up and in use; a substantial track and fencing; a permanent structure with concrete base; part of the building was accommodating 2 horses. Councillors would like to note that what has been put up is not the same as the planning application PA24/02279</p> <p>b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i></p> <ul style="list-style-type: none"> i) PRE/APP PA24/00550/PREAPP Pre-application advice for the conversion of a barn into a dwelling. Land north of Tressell Farm, Rezare ii) PA24/02878 – S52/S106 and discharge of condition apps. Submission of details to discharge Condition 4 in respect of Decision Notice PA211/108086. The Tallett, Trebulet. Comments are not required from the Parish Council <p>c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i> Nothing to report.</p>	
23.075	<p>Highways – <i>to agree actions and expenditure on any issues arising on the roads.</i></p> <ul style="list-style-type: none"> a) Proposed pedestrian refuge/ crossing plans, Treburley. Plans had been circulated prior to the meeting. b) Request for replacement convex road mirror, Larrick. No further action. c) Overgrown verges, Treburley. Cllr Parsons agreed to follow up. d) Overgrown hedge, Trebulet. The Highways Manager had been contacted and the clerk was waiting on a response. 	-
24.076	<p>Footpaths - <i>to agree actions and expenditure on any issues arising on the footpaths.</i></p> <ul style="list-style-type: none"> a) To agree action to be taken over bench at Clam End. Due to safety concerns it was agreed that the bench should be removed. In due course a replacement would be considered. The clerk to arrange removal. b) The clerk reported that a resident had been in touch regarding the permissive pathway at Treburley - brambles were coming through from the field and the gravel pathway was gradually disappearing, resulting in the footpath narrowing. It was agreed that the clerk should contact the adjoining land owner to see if they would deal with the brambles from their side. In addition, the clerk was 	Clerk Clerk



	asked to get a quote for spraying off the weeds/ grass on the base and for new gravel to be put down.	
24.077	<p>Correspondence</p> <p>a) 2023/24 statistics for Lezant Parish from Citizens Advice Cornwall.</p> <p>b) Cornwall Council email regarding ‘Prior notification for proposed temporary recreational campsite (60 days)’</p> <p>c) Tamar to Moor Community Area Partnership Meeting/AGM - Thursday 13 June 2024. Option to join online. Cllr Nash usually attended but, in his absence, Cllr Unwin would try to log in online.</p> <p>d) Notification from Cornwall Council regarding the postponement of Local Plan Workshops due to low levels of interest and the upcoming election.</p> <p>e) Request for reference. Green Scheme (who provided the play tower and two benches) asked whether a short reference could be provided as part of a tender. It was proposed by Cllr Unwin, seconded by Cllr Dinnis and RESOLVED that the clerk write a reference.</p>	<p>TU</p> <p>Clerk</p>
24.078	<p>Any other business brought by members for the next Parish Council Meeting.</p> <p>a) Potholes on the road from Trebuletts cross roads to Launceston. Clerk to log.</p> <p>b) Overgrown hedge at Budes Meadow. Clerk to log.</p> <p>c) Cllr Burden requested that the Chair write a note of thanks to D Dinnis, C Coombe and N Barnes for their help and support for the Bonfire Beacon.</p>	<p>Clerk</p> <p>Clerk</p> <p>VH</p>

Next Parish Council Meeting 09 July 2024 (7:30pm). Trebuletts Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 21.25pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website: <https://www.lezantparish.org.uk/>