

**MINUTES OF THE MEETING OF LEZANT PARISH COUNCIL  
HELD ON TUESDAY 8th DECEMBER 2020.  
DUE TO COVID-19 RESTRICTIONS THE MEETING WAS HELD ONLINE USING THE VIDEO  
CONFERENCING SYSTEM MICROSOFT TEAMS**

**Present:** Councillors: J Dinnis, G Holter, I Nash, G Scott, P J Cairns, N Burden, V Hill  
**Clerk:** Mrs S Inman

**Members of the public:** None

Apologies for absence: Cllr(s) A Armstrong Evans, C Ayres

**20.106 Declarations of Interest.** Cllr Burden declared an interest in item 20.111 Trebuletts Chapel Graveyard Grant.

**20.107 Confirmation of the Minutes.** The minutes of the meeting held on 10<sup>th</sup> of November 2020 were approved by all present and will be signed by the Chairman at the earliest opportunity.

**20.108 Matters arising from the Previous Meeting:**

- Councillor Vacancy – *update on any applicants*. Interest was noted but no applicants to date. **Clerk to re-advertise.** **Clerk**
- Playground Maintenance – *to discuss & agree any maintenance issues*: The annual safety inspection had been completed by CORMAC and the reports had been circulated to councillors prior to the meeting. The reports flagged up a number of issues but highlighted one defect considered a high priority. On the play tower at the Jubilee Field, all posts had rot present around the bases, two posts had significant rot. The extent could not be determined due to the presence of cladding covering the post bases. The inspector recommended the removal of the cladding to allow the posts to be inspected. **Cllr Holter volunteered to look into the matter further.** It was noted that the reports were comprehensive and the maintenance suggested needed to be considered further. **The clerk to contact CORMAC/CALC to ask for guidance on what would be considered essential repairs in order to prioritise maintenance going forward.** **GH**  
**Trebuletts:** Cllr Cairns noted the self-closing gate had yet to be fixed. The safety report suggested a chain and padlock could be used on the larger gate to prevent it being used. **Clerk**
- To Consider & Agree Opening the Play Areas at Trebuletts and Jubilee Field. All Councillors agreed that, as a parish within a Tier 1 area, the play areas (with equipment) at Trebuletts and Jubilee Field could be opened to members of the public. It was agreed notices would be placed stating that members of the public could use the equipment at their own risk whilst abiding by standard COVID protocols. **The clerk to generate a poster and email to Cllr(s) Holter and Nash.** **Clerk/ IN/  
GH**

*(Cllr Hill had experienced connection issues and joined the meeting.)*

- Hedgerow Maintenance at Treburley – *response from Tamar Housing Society*. Tamar Housing agreed the maintenance of the hedge was its responsibility. It confirmed that it was liaising with its Grounds Maintenance Contractor to agree regular maintenance (most likely seasonal cuts of the hedge). Cllr Holter noted that maintenance had not taken place to date.
- Maintenance at the Jubilee Field – *response from Trekenner School*. The school emailed stating that the shed had been removed and the area around the polytunnel had been cleared during the summer. The area on the right

hand side of the polytunnel was a wildlife area including a bug hotel (hence the brambles).

- Status of footpath FP524/8/1 at Penscombe Cross – *update from Cornwall Council*. Cornwall Council emailed confirming that Footpath 8 would be reclassified and upgraded to ‘silver’. As maps and schedules had already been produced for 2021 the path would not be upgraded in time for this year’s LMP. It would be added to the grant total within the Purchase Order, but it will not appear on the mapping or schedule until the following year. Cllr Holter noted that the footpath post would need to be refitted as it is currently crooked.

**20.109** Maintenance on the Phone Box at Higher Larrick – *to discuss & agree actions*. The Clerk reported that the contractor that had previously provided the lower quote was still willing to complete the work if required. All councillors agreed that work should take place. Work will be completed in Spring 2021. **The clerk to notify the contractor. Proposed, seconded; all in favour.**

Clerk

**20.110 Clerk Training.** – *to agree whether the clerk could complete an online course with CALC*. All councillors agreed that the Clerk could enrol on a CALC e-learning training course. The cost would be £14 (+ VAT). **Proposed, seconded; all in favour.**

#### **20.111 Finance:**

- Approval of financial statements for Current and Taxi Accounts
- **The following invoices were approved for payment:**
  - (online) Clerks expenses (Nov) (£24.54)
  - (online) Room Hire at the Church rooms (£20)
  - (chq 2129) SLCC Membership (£112)
  - (online) RP Knight hedge cutting (£230)
  - (online) RP Knight Tree Cutting (Rezare, Trebullett, Lezant) (£430)
  - (chq 342) M Harris payment for Nov taxi sheets (£44)
  - (chq 343) R Steinbichl payment for Nov taxi sheets (£72)
  - (online) M Nolan payment for Oct taxi sheets (£56)
  - (online) M Nolan payment for Nov taxi sheets (£56)
- Approval of Annual Graveyard Grants for Lezant, Trebullett & Treburley. Councillors agreed the clerk should make the following payments:
  - Lezant £200
  - Trebullett £120
  - Treburley £75.
- Approval of Payment to Resident for Bulbs at Trekenner Green. Councillors agreed to reimburse the payment for seeds/ bulbs for the wildflower area at Trekenner (£28.95).
- Budget & Precept Approval for 2021/22. The clerk had previously circulated the budget. All agree to proceed with a 5% increase in precept for 2021/22. **Proposed, seconded; all in favour.**

Clerk

#### **20.112 Planning**

**PA20/07441** Proposed General Purpose Shed. Land East Trewarlett Farm, Lezant – *request by Cornwall Council Planning Officer to provide additional comments*. **The Members of Lezant Parish Council do not support this application as they do not consider there is justification for a building of that size on a 0.85 hectare plot.**

**Proposed, seconded; 5 councillors did not support the application; 2 councillors abstained.**

Clerk

**PA20/06155** Barton Larrick – *to Confirm Lezant Parish Council's response to 5 day protocol received from Cornwall Council.* Councillors voted as follows: 4 agreed with recommendation, 1 agreed to disagree. **As a result the Planning Officer was informed that Lezant PC agreed with the recommendation (Option 1).**

Planning Tracker – *to discuss & agree action on possible use on parish website.* The clerk reported a new planning feature was currently available. It would enable the site to automatically update with applications relevant to Lezant parish, showing the proposal, location and status. It also offered embedded links to directly access the correct location on Cornwall Council's website. The option would normally costs £2 a month but there was an introductory offer for £1 a month for the first year. **Councillors agreed the new feature should be included on the parish website to see if residents found it helpful.**

Clerk

Any other consultations received. None

Status of previous applications: Nothing to report

#### 20.113 Highways.

- *To note any issues arising on the roads.*

It was noted that a stretch of the A388 from the War Memorial towards Launceston was very wet and would be dangerous when icy. The water was coming from the left hand side and could be as a result of a blocked drain. **The clerk to report to CORMAC.**

Clerk

#### 20.114 Footpaths.

- *To note and agree actions on any issues arising on the footpaths.*

The clerk reported that the issue with the footpath post raised by Cllr Holter had been forwarded onto the Countryside Team responsible for the rights of way network. They confirmed the post would be fixed when next working nearby. Cllr Holter reported that it had not been completed to date.

Clerk

#### 20.115 To Receive Correspondence (as listed).

- Town and Parish Recharges - 6th May 2021
- The Police and Crime Commissioner's Annual Report 2019-20
- Launceston Community Network Panel Meeting Agenda & Link (10<sup>th</sup> December)
- Weekly Planning Reports from Cornwall Council
- Various Town and Parish Council newsletters & updates
- Jehovah's Witness email promoting a special edition of The Watchtower
- Precept Letter LMP 2021/22
- FIT statement
- Reminder regarding Cornwall AONB Management Plan Survey
- CALC E-Learning Modules Pilot
- Village Halls/Community Buildings - How to apply for Government Financial Support
- Affordable Housing Concerns
- Meeting - The Devon and Cornwall Police and Crime Panel
- Bottonnett Annual Payment
- Standards Matter 2: Public Consultation and Public Sector Survey - Extended Consultation Response Deadline To NALC Of 17:00 on Friday 15/1/21.

**20.116 Parish Business**

Update on Work on the Tree at the War Memorial. The first stage of work had been completed. Additional work would take place in the next 2-3 years - staggered in order to protect the tree.

Request by Trekenner School for a Temporary Porta Cabin to be situated at Jubilee Field to facilitate maintenance work. Cllr Nash had spoken with the school who stated that any damage to the grass would be rectified.

Councillors asked for further clarification of the length of time the cabin would be in situ and its dimensions. **The Chairman agreed to contact the school to clarify.**

**IN**

Any other business brought by members for the next Parish Council Meeting:

Cllr Dinnis raised the issue of speeding on a stretch of road from Trebullett to Trekenner. **The clerk was asked to contact Oliver Jones and Chris Simms for advice and possible solutions.** It was noted that there may be a possibility of surplus funds from the Highways grant that might provide signage or a lower speed limit on this stretch of the road.

**Clerk**

**20.117 Date of next meeting** Tuesday 12<sup>th</sup> January 2021, 7:30pm to be held online using Microsoft Teams.

The Meeting closed at 20:43 pm.

Signed :

Chairman

Date: